

**TOWN OF NORTHFIELD
BOARD OF SELECTMEN
Minutes of February 11, 2008**

- I. **ROLL CALL:** Chair Melvin Adams, Selectmen Kenneth Johnson, Roger LeClair, Charles Morse, and Gregory Sanders. Also present were Town Manager Nanci Allard, Clerk Samantha Baraw, Superintendent of Public Works William Lyon, Sally Davidson (Recreation Board), and Kathleen Lott (*Northfield News & Transcript*).

Chair Adams called the meeting to order at 7:00 p.m.

II. **APPROVAL OF MINUTES**

- a. **January 28, 2008 (Regular Meeting).** Motion by Selectman Morse, seconded by Selectman Johnson, to approve the minutes. One correction: Section VI, d, 2: the request was by the Selectboard, not the Zoning Board of Adjustment. **Motion to approve the corrected minutes passed 5-0-0.**

III. **APPROVAL OF BILLS**

- a. **Warrant #16-08.** Motion by Selectman Morse, seconded to Selectman LeClair, to approve Warrant #16-08 in the amount of \$49,223.52. **Motion passed 5-0-0.**

IV. **PUBLIC PARTICIPATION**

- a. **Sally Davidson, Recreation Board: Appointment of "Members-At-Large".** Ms. Davidson presented a policy for Members-at-Large and requested that the Board approve the policy. Motion by Selectman Johnson, seconded to Selectman LeClair, to approve the policy. **Motion passed 5-0-0.** Motion by Selectman Morse, seconded to Selectman LeClair, to appoint Adam Van Vught and Melissa Smith as the two Roxbury Members-at-Large. **Motion passed 5-0-0.**

V. **MANAGER'S REPORT**

- a. **Status Reports: Various Projects**
1. **Zoning Administrator Resignation.** Manager Allard reported that Zoning Administrator Michele Braun has resigned. She will stay, hopefully, through the end of March. She has put a notice out on a ListServ and in the papers today.
 2. **Ancient Roads Project.** James Lamonda has been selected as the low bidder to provide research on the Ancient Roads Project. Selectman Sanders questioned when these bids went out. It was three to four weeks ago; the advertisements were in the *Northfield News & Transcript* and the *Washington World*.

VI. **SELECTBOARD**

- a. **Executive Summary: Water Project Easements (Town Properties).** Motion by Selectman Morse, seconded to Selectman Johnson, to approve the easements and authorize the Manager to sign. **Motion passed 5-0-0.**
- b. **2008 Liquor License Renewal Application: Convenience Plus.** Motion by Selectman Morse, seconded to Selectman Johnson, to approve the application. Item tabled until next meeting until the request can be filled about any possible problems from the Police Chief.
- c. **Ambulance Billing.** Manager Allard had previously considered outsourcing the ambulance billing. Deb O'Grady, who does the billing, has a collection rate of over 90%. At this point, Manager Allard does not see any need to outsource billing.

- d. **Highway Maintenance Concerns.** Selectman Sanders is concerned about how the roads are being cleared. There is a problem with the roads being plowed in a timely manner and in having the snow banks being pushed back enough. Manager Allard will give the Board a list of priority roads.
 - e. **Public Hearing (Australian Ballot Articles): February 25, 2008.** Prior to the next regular meeting, there will be a Public Hearing to discuss the articles on the Australian ballot for Town meeting. Manager Allard will notify those on the articles of the meeting for them to come and speak for their organizations.
 - f. **Status Reports: Various Projects:** There was nothing additional from the Board.
- VII. **PUBLIC PARTICIPATION:** Non-agenda items: none.
- VIII. **ADJOURNMENT:** Motion by Selectman Morse, seconded to Selectman LeClair, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 7:53 p.m.

Respectfully submitted,

Samantha H. Baraw

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.